

RadMD Upload Feature Physical Medicine

RadMD makes things easy for you

Evolent has introduced a feature that allows clinical information to be uploaded directly on RadMD. Utilizing this upload feature expedites your request, since the information is automatically attached to the case and forwarded to our clinicians for review. The following is a step-by-step guide to help RadMD users navigate this easy-to-use feature.

UPLOAD AFTER COMPLETING AN AUTH REQUEST

When a request is completed and additional clinical information is needed to make a determination, a RadMD user will have the opportunity to use the document upload capability. Figure 1 shows the RadMD page at the end of the request process with the Upload Clinical Document button.

Status	Patient		Provider
Current Status: Pending Validity Period: Tracking Number:	Name: M Member ID: Date of Birth: Gender:	ember Test	Name: For Phys Med Use Only Provider ID:
Facility	Details		RedMD.com User
Neme: Phone: Address [:]	Pend/Reject Code: Release of Info Code: Level of Service: ICD10 Codes:	E8 Y Not Urgent y70.1	Name: Company: NIA-Magellan Health Account ID: Job Trite: Email: Ardrass:
Fax:			Supervisor Name: Supervisor Email:
Clinical Q/A PT evaluation date 03/10/2019			
Therapy type is Rehabilitative			
National Imaging Associates, Inc. Tax ID: 22-3428367 IIIPAA 278 Document Version: 004015X/094A Back to the Main Menu Start a M	i New Physical Medicine Request	pload Additional I	nformation

Figure 1 - Upload After Request is Completed

Selecting Upload Clinical Document will take the user to the document upload page shown in Figure 2.

Upload Additio	onal Clinical Informati load will be attached to the requ	ON est and become part of the patient's medical record.
Request Information	n	
Name:	AHMAD WADE	
Date of Birth:	9/27/2009	Upload a clinical document with the file dialog or by dragging and
Exam:	Therapy-PT	dropping a file onto the dashed region
Status:	In Review	Allowed file types. DOC DOCX PDF JPEG TIFF GIF PNG TX
Request Date:	07/07/2023 10-26 AM	Browse for file
Referring Prov:	Billy Jones	
Rendering Prov:	MEMORIAL HOME HEALTH AND HOSPICE	

Figure 2 - Clinical Document Upload Screen

From this screen, the user will be able to browse to find a file to upload and then upload the document. If the upload is successful, the page shown below will appear.



At this point, the user can repeat the process and upload additional documents or return to viewing the details of the auth. After a document is uploaded, the system will notify the NIA clinical review team, and the information provided via the document will be taken into account when making a determination on the auth request.

UPLOAD WHEN CHECKING AUTH REQUEST STATUS

RadMD users will also have the opportunity to upload documents when additional clinical data is needed before a determination can be made.

Figure 3 shows the RadMD main menu and the button available for checking the status of an auth request.

Request	Resources and Tools
Exam or specialty procedure	Shared Access
(including Cardiac, Ultrasound, Sleep Assessment)	Clinical Guidelines
Physical Medicine	Request access to Tax ID
Initiate a Subsequent Request	
Radiation Treatment Plan	News and Updates
Pain Management or Minimally Invasive Procedure Spine Surgery or Orthopedic Surgery	Hot Topic: Effective April 1, 2023, NIA no longer manages preservice review for CareFirst BueChoss BlueShield Community Health Plan District of Columbia (CareFirst)
Genetic Testing	MS Welcare Madazers members beat continue to recursal autorization for left haurt catalitatication, defibitions and pacentations by calling Welcare at 1.444-769-711 through 5002023. Requests for These services will be managed by Neur Centry Heath on 101/2023. Authorization can be requested on the potal freguli mm exectantiphetal court or by global 1.888-999-7713 – Option
	HARWARD PIL GRIM HEALTH CARE. Harvard Pilgrim Health Cere will be intentions utilization management (104) juste authorization for beaution of the second s
	OPTIMA HEALTH: Effective July 1, 2023. NIA only handles authorization requests for Optima members with a "VP" group number.
	Login As Username: Login
Request Status	
Search for Request	Tracking Number: Search

Figure 3 - RadMD Main Menu

- Files that can be uploaded include:
 - Microsoft Word documents (.docx)
 - Image files (.gif, .png, .jpg, .tif and .tiff)
 - Adobe Acrobat files (.pdf)
 - Text documents (.txt)
- Files must be less than 100 MB in size

RadMD users can also get detailed status of their auth requests and e-mails from Evolent acknowledging the receipt of faxes and documents. On the auth status page, the user will have to select an auth to see its status and to be able to upload documents. (See Figure 4 below.)

Patient Name Search	Patient's	Health Plan ID:	Exam Request ID:	Tracking Num	ber:
Last Name:	Patient	Health Plan ID:	Request ID:	Tracking Nun	nber:
First Name:					
Reset Name	Search	Health Plan Search	Reset Request	Search Reset	Request Search
Reset Name	Search Rese	Health Plan Search	Reset Request	Search Reset	Request Search
Reset Name	Search Rese guest Member ID	Health Plan Search	Roset Request	Search Reset	Request Search Status

Figure 4 - Select an Auth to See Its Status

The button to upload documents with additional clinical information will be available from the auth status page (See Figure 5 below).

Print Fax Coversheet	Upload Clinical Docum	nent		
Member	Λ	Provider		Facility / Location
Name:	()	Name:		Name:
Gender: Date of Birth: Momber (D:	U	Phone: Tax ID:		Address:
Health Plan:		UPIN:		Phone:
Case				
Case Description:	Therapy-PT	Tracking:		
		1	In Davidson	
Request Date:	02/21/2019 01:20 PM	Status:	In Review	
Request Date: Entry Method:	02/21/2019 01:20 PM RadMD	Status: Validity Dates:	In Review	

Figure 5 - Auth Status Page

Clicking on the Upload Clinical Document button will take the user to the Document Upload page.

FOR HELP... Email radmdsupport@evolent.com or call 1.800.327.0641.

RadMD is available 24/7, except when maintenance is performed every third Thursday of the month from 9 p.m.-midnight PST.



RadMD.com